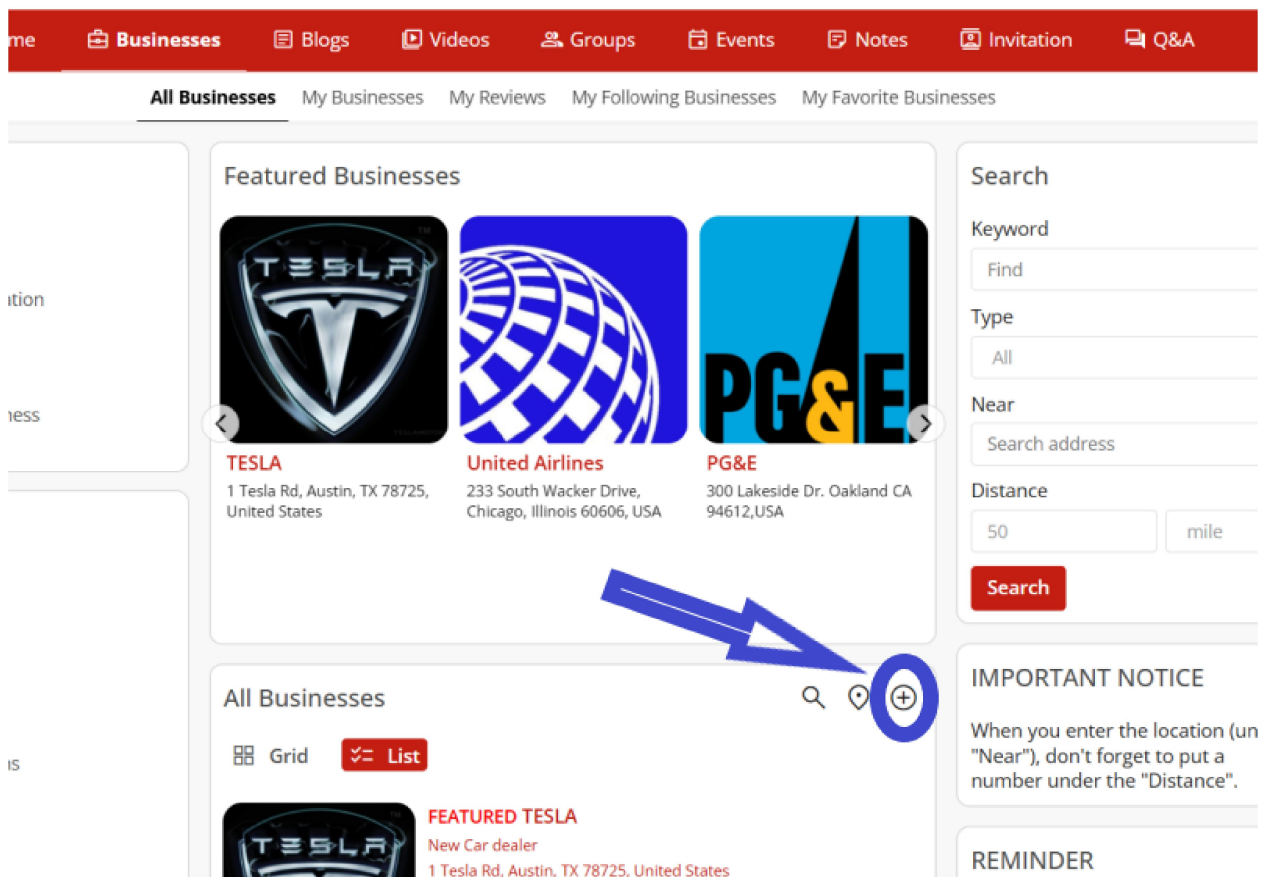


How to Add a Business in Just 1 Minute

1. Click on "Businesses"



2. Click on the plus sign



3. Fill out the form that appears on the screen and click "Save"

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The screenshot shows the 'Add New Business' form in the Flokii interface. The form is titled 'Add new business' and contains the following sections:

- Category ***: A text input field with the placeholder 'Add new a category'.
- Business Type ***: A dropdown menu currently set to 'Business'.
- Company Name ***: A text input field.
- Company Number**: A text input field.
- About Company**: A rich text editor with a toolbar containing options for bold, italic, list, link, and other text formatting.
- Company Logo ***: A field with a placeholder 'Drag or click here to upload photo'.
- Head office information**: A section with the instruction 'You can add more locations at Dashboard later after the page is created'. It includes:
 - Address ***: A text input field with a 'View map' link below it.
 - Email ***: A text input field.
 - Phone**: A text input field.
 - Fax**: A text input field.
 - Website**: A text input field.
 - Facebook page**: A text input field.
 - Twitter page**: A text input field.
 - Linkedin page**: A text input field.
 - Youtube page**: A text input field.
 - Instagram page**: A text input field.
- Business hours**: A section with a checkbox 'Check this if your company always open'. Below it are dropdowns for 'Monday', '12:00 am (midnight)', and '12:30 am', along with a '+' button.
- Timezone**: A dropdown menu currently set to '(GMT) London'.
- We accept**: A section with checkboxes for 'Visa', 'Mastercard', 'Maestro', 'Cash', 'Delta', and 'Direct Debit'.

Your business is now registered and can be viewed by anyone online, whether they are a registered Flokii user or not.

Afterwards, you can return to your business page at any time to add or modify posts, photos, or videos. You will be able to see who follows you, and any comments made on your page will be visible as well.

Additionally, once your business page is created, it will typically be automatically indexed by search engines (Google, Bing, Yahoo, etc.) within 30 days of its creation.

-Flokii